



COVID-19 Student Shoe Measurement and Distribution Protocols

In an effort to ensure the health and safety of both students and staff/volunteers, please follow these guidelines when measuring children for shoes and distributing shoes to them.

Measuring:

- Wear a mask at all times.
- Wash or Sanitize hands both before and after measuring a child.
- Wipe down measurement chart with sanitizer wipes or spray sanitizer after each use.
- If not able to measure child:
 - Ask parent or guardian to trace child's feet on a piece of paper while child is wearing socks.
 - Measure the feet tracings with a ruler from heel to longest toe. Use the measurement from the longest foot.
 - With a ruler on our measurement chart find the closest corresponding size to the length of the foot (but not a size smaller than the measurement) and add one full size for growth.

Shoe Distribution:

- Wear a mask at all times.
- Wash or sanitize hands before and after helping a child try on shoes
- If a child tries on a shoe and finds that it does not fit. Put the shoe back in the box and put the box aside for at least 72 hours before trying that shoe on another child. Or return the shoes that don't fit to Shoes That Fit for a replacement.